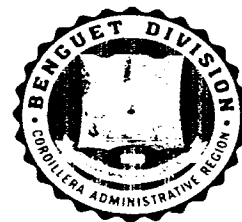


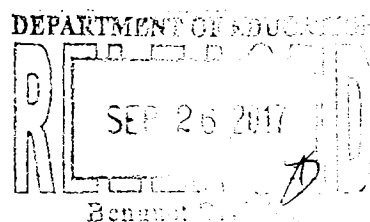
Republic of the Philippines
Department of Education
Cordillera Administrative Region
Schools Division Office of Benguet
Wangal, La Trinidad, Benguet
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September 25, 2017

DIVISION MEMORANDUM


No. 222, s. 2017



TO: Chiefs of SGOD and CID
Education Program Supervisors *and PSDS*
School Principals/School Heads of *All* High Schools

SUBJECT: ORIENTATION ON THE GUIDELINES FOR WORK IMMERSION FOR SENIOR HIGH SCHOOL CUM 3RD QUARTER MEETING OF SECONDARY SCHOOL HEADS

1. There will be a meeting for Secondary School Heads which will co-inside with the Orientation on the **Guidelines for Work Immersion in Senior High School** pursuant to DepEd Order No. 30, s. 2017 on October 2, 2017 which will start at 9:00 A.M. at the Adivay Hall, Schools Division Office of Benguet.
2. Participants to this activity are **all secondary school heads** from the 59 schools and the partnership focal person/work immersion coordinator from the 45 secondary schools offering senior high school.
3. The objectives of the one-day activity include the following:
 - a. clarify issues and concerns relative to the conduct of work immersion for SHS students;
 - b. come up with concrete plans on how to conduct the industry-based work immersion;
 - c. clarify issues of filling vacated and new item positions based on submitted Teacher Deployment Analysis (TDA);
 - d. acquaint school heads on the requirements for opening new senior high school and additional Tracks and Strands for old SHS; and
 - e. share other matters and updates.
4. School head participants shall bring with them a copy of their signed Memorandum of Agreement (MOA) forged with partners for the immersion activity, if there is any, for reference purposes.
5. The lunch and two snacks of participants for this activity shall be shouldered by the SDO Benguet fund while their transportation and other incidental expenses shall be charged against school fund or school MOOE subject to the usual auditing rules and regulations.
6. Immediate dissemination of this memorandum is desired.


MARIE CAROLYN B. VERANO, CESO VI
Schools Division Superintendent *18*

To be indicated in the Perpetual Index
under the following subjects:
SENIOR HIGH SCHOOL
IMMERSION
TEACHER POSITION